



## Booking form and Terms & Conditions

<b>Personal details</b>	
First Name	
Last Name	
Address	
Postcode	
Nationality	
Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>
Date of birth	
Passport number	
Issue and expiry dates - (Must be in-date by at least 6 months on date of trip)	
Phone	
Mobile	
E-mail	
Website	
<b>Course / holiday details</b>	
Title of course/holiday	
Course/holiday dates (as per the calendar or arrangement)	
Cost of course/holiday	
Deposit Paid (as per terms and conditions)	
Final Payments (as per terms and conditions)	



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Venue (where applicable)	
Meeting place (where applicable)	
Time of meeting (where applicable)	
<b>Next of Kin</b>	
Next of Kin	
Relationship	
Address	
Home Tel	
Daytime Tel	
Mobile	
<b>Insurance</b>	
Insurance company	
Insurance policy number	
24 hr contact number	
Policy details	
<b>Flight details</b>	
Flight number (where applicable)	
Departure time/date & airport (where applicable)	
Arrival time/date & airport (where applicable)	
<b>Food</b>	



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Dislikes	
Vegetarian	Yes <input type="checkbox"/> No <input type="checkbox"/>
Meat lover	Yes <input type="checkbox"/> No <input type="checkbox"/>
Food allergies	
<b>Medical</b> – Please attach details of any other medical condition or history that we should be aware of	
Medical allergies	Yes <input type="checkbox"/> No <input type="checkbox"/>
Asthma	Yes <input type="checkbox"/> No <input type="checkbox"/>
Diabetes	Yes <input type="checkbox"/> No <input type="checkbox"/>
Epilepsy:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Pregnancy	Yes <input type="checkbox"/> No <input type="checkbox"/>
Heart complaints	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other conditions	
<b>Experience</b>	
How many years have you been paddling	
What grade do you normally paddle	
Do you belong to a club (if so which)	
Do you have any coaching qualifications	



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Name some rivers you have paddled	
Please confirm that if you have not signed, scanned and returned a signed copy of this form by email that you have sent a signed copy by post instead.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please mention from where or whom you heard of us	

Payment is made either, by cheque, PayPal or by bank transfer..

### Bank Details:

Foreign and UK trips are paid to:

Account Name: Canoe Control International

Bank: Santander

Sort Code: 09-01-27

Account Number: 92270330

Bic/Swift: ABBYGB2L

Iban: GB48ABBY09012792270330

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#### Bookings (all deposits are non-refundable)

All bookings are made with Canoe Control International.

The UK office address is

Canoe Control International

1-3 Waterside

Haven Rd. Exeter

EX2 8GX

United Kingdom.

Our seasonal French office is

Canoe Control

Camping des Allouvières

05310

Freissinières

France

**Paying by cheque (made out to Stuart Woodward) or online Banking (details above).**

#### To book a place:

- Complete a booking form then e-mail it to Canoe Control International.
- Download a copy sign and send to our UK office.
- Deposits (30%) to be paid at time of booking for four, six or more days.
- Total payment to be made for courses/trips of less than four days.



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- You will receive confirmation of booking and a trip dossier.

### **Paying by PayPal**

#### **To book a place:**

- Complete a booking form then e-mail it to Canoe Control International.
- Download a copy sign and send to our UK office.
- Pay the deposit, via the PayPal button (on the payment online page) for a particular trip or course
- Deposits (30%) to be paid on booking for four and six or more days.
- Total payment to be made for courses/trips of less than four days.
- You will receive confirmation of booking and a trip dossier.

#### **Final Balance.**

Any final balance (except late bookings) should reach Canoe Control no later than 60 days prior to the course. In the case of non-European destinations Nepal, Morocco India etc final payment should be 90 days before the trip. If the balance is not received by the specified date, we reserve the right to cancel your booking and your deposit will be forfeited, unless a delay in your payment has been agreed by Canoe Control. Bookings accepted after the balance due date can be secured with the appropriate deposit and full payment must then reach us within 7 days of confirming your booking. Notice of cancellation must be given in writing. Should you cancel the following scale of charges will apply:

All deposits are non-refundable.

European trips and courses if cancellation is more than 60 days before the trip starts 30% of the total trip cost lost.

Between 30 and 59 days before the trip starts - 50% of total trip cost lost.

Less than 30 days before the trip starts - 100% of total trip cost lost.

For International trips outside Europe (Morocco, India Etc) the cancellation charges are:

More than 90 days before the trip starts - loss of deposit

Less than 90 days before the trip starts - 100% of total trip cost

Similar terms are adopted throughout the travel industry and cover the costs of advance payments made by Canoe Control International. Cancellation charges may be covered by your travel insurance provided the reason for cancellation falls within the terms of the policy

#### **Transfers**

If you wish to transfer from one trip to another, an administration charge of £50 will be payable, up to the time that the final balance becomes due. Any transfer after this point will be treated as a cancellation. A transfer request must be notified in writing and will not be actioned on the original trip booked until the administration charge has been received. Transfers are not possible from trips, which require deposit larger than £300.

#### **Change to Itinerary**

Whilst every effort will be made to adhere to the planned itinerary, it must be realized that with this type of adventurous activity changes to the programme will occur from time to time. Canoe Control International accepts neither responsibility nor liability, for any ensuing costs, or the consequences of any such change; however, circumstances may arise where we are forced to alter dates, trip duration, transport schedules, or hotel accommodation before a trip starts. We will try to inform you of any such changes as soon as we know of them.

On assessing the conditions expected to be encountered on rivers or the abilities of the Trip Members, our Trip Leaders may decide to alter any proposed plan, river objective, river section or activity if they believe that to continue with the published itinerary, or any latterly agreed alternative, would place anyone at undue risk. Our Trip Leaders will do their utmost to ensure that any problems are solved for the benefit of the team



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as a whole. Signing the booking form signifies your acceptance of the Trip Leader's authority to make decisions affecting the group or individuals. For instance, the Trip Leader may require an individual or individuals to leave the trip if they believe that a person's health is at risk, if an illegal act is committed, or behaviour may become, or has been, detrimental to the safety, enjoyment or well-being of the group

### **Refunds**

A client leaving a trip at any stage, for whatever reason, will not be entitled to any refund unless agreed by either Canoe Control International.

### **The Foreign & Commonwealth Office**

Canoe Control International receive regular travel advice from the UK Foreign & Commonwealth Office. We will not knowingly operate trips in contravention of such advice if it is published before the due start date of a trip. Canoe Control International will cancel an expedition if the FCO advice effectively puts the destination country or significant parts of the country out of bounds such as to make the river/trip objective untenable. If the main river/trip objective remains achievable in observance of the FCO Advice, we will alter the itinerary and the expedition will not be cancelled. For example, the FCO may advise that it is unsafe to travel through an area which lies on the published approach. In such circumstances, if the river can be reached by using an alternative route, we will do so and the trip will not be cancelled. If the FCO does not issue advice against travel, a disinclination to travel on the basis of a perceived threat or hazard, howsoever formed, will be interpreted as a voluntary cancellation and the charges set out in booking condition above will apply. Non-UK Nationals should consult their own government for advice on travel to the destination country and all countries transited en route

### **Trip Numbers.**

Trip sizes described in this online brochure are target sizes and may be changed at the discretion of Canoe Control International. Similarly, leaders named in trip descriptions may also be changed. Canoe Control International reserves the right to cancel any trip, which does not receive sufficient bookings to make it financially viable. Anyone booked onto a trip cancelled by Canoe Control International will be entitled to a full refund. Anyone on such a trip will be invited to transfer to another trip and no transfer fee will be payable. Should they transfer to another trip any difference in price will be invoiced or credited accordingly.

### **Risk**

I the undersigned understand that Canoe/Kayak/Rafting on either Placid or White Water is a risk activity. I also understand that by seeking out any adventurous holiday, course or training experience I can expose, myself and others to personal risk. Canoe Control International nor any of our representatives will be responsible for any illness, injury or death sustained on our paddling trips, nor will they be liable for any uninsured loss of personal property unless negligence against Canoe Control is proven.

### **Equipment** *(please read)*

If you take advantage of Canoe Control International offers regarding the use of their boats and equipment (kayaking trips ONLY), whether on a hire basis or part of your trip, and you cause loss or damage to said boats and equipment, whether by your negligence, deliberate or accidental actions, by signing below you agree to pay for any damages/loss to or of the boats or equipment or the full price for the replacement of the boats or equipment, if lost or damaged beyond repair.

### **Beyond our Control**

Canoe Control International cannot be made liable for the consequences of strikes, industrial action, wars, riots, sickness, quarantine, government intervention, weather conditions, or other untoward occurrences, whatever they may be. In the event of civil unrest in a particular region, we undertake to inform our clients of the situation as soon as we have knowledge of it.

### **Personal Insurance.**



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Canoe Control is covered by public and employers liability insurance; however we offer no insurance cover regarding accidents etc. In your own interest, as Canoe/Kayak and Rafting activities involve an element of risk, you are advised to take out insurance cover against accident, emergency rescue, personal injury, loss of luggage, equipment damage and cancellation. Personal insurance can be gained through reputable companies specialising in outdoor activities, For courses/holidays abroad travel insurance covering adventurous activities is however an essential requirement when booking with Canoe Control.

### **Website Content**

Having made every effort to ensure the correctness of the content of this website, Canoe Control International cannot be held responsible for any inaccuracies.

### **Surcharges**

The prices contained in the course information sheets are based on costs and exchange rates as at the 1<sup>st</sup> of March 2011. We sincerely hope that surcharges will not be necessary, but in the unlikely event that they are, you may cancel your booking without penalty if the surcharge amounts to more than 10% of the cost of the Trip. Canoe Control International agents and representatives are not entitled to promise refunds for whatever reason, and Canoe Control International will not be bound by any such promises.

### **Acceptance**

These booking conditions may only be waived in special circumstances, and in writing, by a letter from either Canoe Control International. The terms and conditions of all agreements made with Canoe Control International shall be subject to, and governed by, English law. When making your booking it is implied and accepted that you have read and understood all these booking conditions and agree to abide by them. When returning the completed form please remember to keep a copy for your own records.

### **Disclaimer:**

Please note that all our information and advice is given in good faith. All information and advice is out of date the moment the pen leaves the paper or the word leaves the mouth. All rivers change all the time so the information cannot be regarded as 100% accurate. In this regard myself, or my staff accept no responsibility for any loss, injury or inconvenience against the information above or which is freely given.

### **Address to return completed booking form to**

Canoe Control International.  
Haven Road  
Exeter  
Devon  
UK

**I have read and agreed to the Booking Terms and Conditions written on this form.**

**Name**

**Signature:**

**Date:**